

MEETING MINUTES
SOUTH GULF COVE BEAUTIFICATION ADVISORY BOARD
March 2, 2016 – Regular Meeting
2:00 PM – Building Construction Services Conference Room

Attendees: Carol McGuire, Barbara Hundley, and Sandy Slater

County: Judith Nothdurft, Matt Logan, Francine Lisby, and Tara Musselman

Guests: Sign-in sheet attached

The meeting was called to order at 2:00 p.m. A roll call was taken that determined a quorum was present. Membership terms were reviewed.

Changes to Agenda/Motion to Approve Changes: Ms. Hundley motioned to move item 6.d. Financial Status after item 6.a. St. Paul Linear Park Mangrove Trimming Permit; Ms. McGuire seconded the motion and it passed unanimously.

The December 17, 2015 meetings minutes were unanimously approved as written.

Citizen Input for Agenda Items:

- Mr. Hagen asked when the mitigation costs for the Mangrove Trimming would be paid. Mr. Logan responded that the mitigation costs are paid up front before the project begins. Mr. Hagen did not think this was a good idea in case the project is not completed.
- Mr. Dratch supported moving forward with the Mangrove Trimming as presented in the *EarthBalance Opinion of Probable Cost St. Paul Linear Park Mangrove Trimming*.

Unfinished Business:

- **St. Paul Linear Park Mangrove Trimming Permit** - Mr. Logan reviewed the attached *Opinion of Probable Cost St. Paul Linear Park Mangrove Trimming* prepared by EarthBalance. The Year 1 total cost for mitigation, mangrove trimming, and riprap will be approximately \$84,655. The mitigation cost of \$32,200 is a one-time cost that will be paid directly by the County to the Little Pine Island Mitigation Bank. The remaining trimming and riprap work will be placed out to bid. Ms. Slater motioned to 1) pay the mitigation fee, and 2) go out to bid for the Year 1 Trimming/riprap costs based on the March 1, 2016 *Opinion of Probable Cost St. Paul Linear Park Mangrove Trimming* to be funded from the MSBU Reserves utilizing a one year contract with a renewal option of 2 - 4 years. Ms. McGuire seconded the motion and it was unanimously approved.
- **Financial Status** - Ms. Lisby reviewed SGC Beautification Financial Notes that she prepared for the Advisory Board and answered questions. Ms. Lisby conveyed there is approximately \$305,000 that could be used for mangrove trimming or other projects. However, she recommended leaving at least \$30,000 in Reserves to cover 2 months of the MSBU expenses.
Ms. Lisby recommended the following for the \$305,000 currently in the San Domingo Park Development for the FY 2016/17 Budget:
 - Move \$85,000 to Mangrove Mitigation & Year 1 Trimming
 - Move \$100,000 to Bridge & Pathway Landscaping
 - Place remainder in Reserves
 - Leave San Domingo Park Development CIP open and move to the future
- **Learning Garden Bike Rack** - Ms. Nothdurft conveyed from staff that the bike rack was not an allowable MSBU expenditure, as it does not provide benefit to real property.
- **SGC Landscape Maintenance Contract** - Ms. Nothdurft conveyed that the new contractor, ValleyCrest Landscape Maintenance agreed to include the dates of service for work performed.
- **8 Royal Palms for Keystone & Ingraham Entrances** - Ms. Nothdurft conveyed that Mr. O'Connor estimated the cost of \$2,500 per Royal Palm with the grey wood 16 ft. -18 ft. in height, including installation, establishment watering, and one year replacement warranty. This work would be done after the CR 771 widening is completed.
- **Landscaping for 2 Bridge Approaches** - the landscaping of the approaches for the San Domingo Bridge and the Ingraham Bridge (over President's Waterway) were discussed. Ms. Musselman conveyed that there may be room for some trees at the corners of the San Domingo bridge approach with no adjacent houses. She conveyed this would be handled by Mr. O'Connor, as it is strictly landscaping. Ms. Musselman also

indicated that the landscaping for the Ingraham Bridge approach could be included with the Phase 2 Pathway design. Ms. McGuire motioned to not do the landscaping for the approaches for the San Domingo Bridge and Ingraham Bridge at this time and to move forward with including two rest stops within the Phase 2 Pathway design. Ms. Slater seconded the motion and it was approved unanimously.

New Business

- **Financial History/3 Month Actual FY 2015/16** - provided for review and discussion.
- **Activity Report (12/1/15 – 1/31/16)** - provided for review and discussion

Citizen Input on MSBU Related Items (3 Minute Limit) - None

Advisory Board Open Discussion

- Ms. Slater conveyed her conversation with Ms. Smith regarding alternative funding for park development within South Gulf Cove (SGC). There were no alternative funding sources identified for SGC Park development other than private HOA funding. Ms. Slater also understood from Ms. Smith that signage, landscaping, and pathways within SGC parks are allowable MSBU expenditures.
- Ms. Slater conveyed that Mr. Paine, suggested widening the existing pathway in St. Paul Linear Park as a future project for the SGC Beautification MSBU.
- Ms. McGuire asked about the status of the table top replacement in San Domingo Park.

Robert's Rules of Order/Sunshine Law Presentation - the Advisory Board viewed a recorded presentation, were given handouts, and completed the Acknowledge Statement.

Items for next agenda: Mangrove Trimming, Landscape Maintenance Contract, Pathway Landscaping, Future Bridge Approach Landscaping, and Park Development.

The next meeting was scheduled for Thursday, June 2, 2016 at 2:00 p.m. in the Building Construction Services Conference Room.

The meeting adjourned at 4:15 p.m.

Submitted by:

Judith Nothdurft, MSDR
Public Works Department